

# **DOROTHY GEREKE GRANT**

## **Information and Agreement Sheet**

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The Gereke Grant is named for one of the co-founders of the TEC movement. Dorothy Gereke was instrumental in supporting the spiritual and practical needs of the first TEC community in the diocese of Lansing, Michigan. In an effort to honor Dorothy and to provide for the spiritual and practical needs of TEC communities, the TEC Conference invites regular donors to come forward to fund this worthwhile subsidy for deserving TEC communities.

### **Grant Applications**

Leaders from TEC communities which are affiliated with the TEC Conference may submit an application for a Gereke Grant anytime before September 29, 2017. On November 1, 2017 selections are made, awarding one or two \$1,000 grants to deserving applicants. Grant funds may not be distributed to individuals.

### **Criteria**

Gereke Grants are intended to benefit and strengthen affiliated TEC communities. A strong grant application demonstrates with specificity how funds will be used to benefit and strengthen that TEC community. Appropriate uses include, but are not limited to leadership formation, TEC manual study, conference-sponsored workshops, community gatherings, local TEC promotions or the purchase of needed resources. Applications must be complete and received at the TEC Conference before September 29, 2017. Grant monies must be used for the project described in the application and may not be redirected toward any other purpose.

### **Selection Process**

During the month of October, an ad hoc committee will examine grant applications and ask any appropriate follow-up questions of applicants. The Ad Hoc committee shall not consist of Conference employees or members from applicant communities. Awards will be announced and mailed no later than November 1, 2017. The winning projects should be complete or in the implementation phase (as distinct from a planning phase) by July 1, 2018.

### **Report**

No later than July 1, 2018, every community which received an award shall produce a detailed accounting of how the grant funds were spent to the TEC Conference. They shall also provide a written description of how the Gereke Grant award was used and how it affected the local TEC community. If possible, photographs should be provided. Portions of these reports will be proudly displayed at the TEC Congress each summer. The TEC Conference reserves the right to use, and the winning applicant consents to the use of, the report information, photographs or video images received in advertising materials, both for the grant program and in general. Any unused funds should be returned to the TEC Conference.

### **Funding**

Gereke Grants are funded by donations solicited from the international TEC family. Donors are asked to provide a monthly auto-draft from their bank in the amount of \$20 for a one-year term beginning September 1. As additional donors are identified, additional Gereke Grant (\$1,000 each) may be added each year.

The TEC Conference is not entering into a joint venture or partnership for the applicant's project and is a funding agency only. By submitting this application, you are representing that this project has the approval of the TEC Community governing body, and that the funds will be solely used for the project approved and for no other purpose.



## CHECKLIST

Complete applications must be received prior to September 29, 2017. A complete application consists of:

- Contact Information – of the person completing the application on behalf of an affiliated TEC Community
- TEC Community Profile – including a separate page describing the applicant TEC Community
- Plan of Action – Separate attachments describing the proposed use for grant funds
- Consent – Our agreement regarding use of the funds and the reporting responsibility of the TEC Community
- Financial Worksheet – an attached worksheet for the financial “plan” for the community’s use of the grant
- Core Team/Board Roster or Verification – To verify the support of local leadership
- Information and Agreement Sheet (this page) signed and dated by Spiritual Director

\_\_\_\_\_  
Spiritual Director of TEC Community

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representative of TEC Conference

\_\_\_\_\_  
Date